

Date: 19-Jan-2012

Post*	Business Development Executive(BDE) for Bio Pharma Division (2 Vacancies)
Company Name*	MITCON Consultancy & Engineering Services Ltd
Job Description*	<p>(In Biotechnology, Clinical Research & Pharma Training)</p> <ol style="list-style-type: none"> 1. Business development planning and implementation. 2. Biotech, CR, Pharma training business development in corporate clients as well as from colleges. 3. General Business Enquiries development for workshop business. 4. Visits to customer & related correspondence for Business Development. 5. Technical discussions with clients, customers, students regarding their requirements. 6. Preparation of quotes / proposals as per requisition of clients. Promotion of Training Programs through advertisements, daily counseling, Awareness camps, and websites and one to one college visits. 7. Business development for international students and clients.Counseling candidate regarding training programs, deciding Projects. Etc. Overall coordination of completing the batch requirement, billing and recovery of Each training program. 8. Completing Training related ISO requirements. 9. Co-coordinating placement assistance to enrolled students. 10.Any other work assigned by HOD time to time.
Candidate Profile	MSc. Biosciences and PGDBM / MBA, Age group – up to 30 years, **Male candidates preferred.
Minimum Experience*	One
Maximum Experience*	5 Years
Location*	Pune
Compensation	Commensurate with merits & experience.
Web Site	www.mitconindia.com

