



IS/ISO 9001:2008 Certified

MITCONTM

**CONSULTANCY & ENGINEERING
SERVICES LTD.**

MITCON/Secretarial/2016-17/013

11th July, 2016

To,
Listing Department,
National Stock Exchange of India Limited,
Exchange Plaza, Bandra Kurla Complex,
Bandra (East),
Mumbai-400 051

Sub: Intimation about cut-off date for e-Voting

Ref: NSE Symbol: MITCON; Series: SM

Dear Sir/Madam,

The Thirty-Fourth Annual General Meeting (AGM) of the Members of the Company will be held on Friday, 5th August, 2016 at 11.30 a.m. at MITCON Institute of Management (MIMA), Balewadi, Pune-411045 to transact the business as per the notice of the said meeting.

In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at AGM by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by National Securities Depository Limited (NSDL).

The Company has fixed the Cut-Off date as 28th July, 2016 to determine the voting rights of members for e-voting. The remote e-voting period commences on 1st August, 2016 (9:00 a.m.) and ends on 4th August, 2016 (5:00 p.m.).

You are requested to take note of the same.

Thanking you,

**For MITCON Consultancy &
Engineering Services Limited**


**Madhav Oak
Company Secretary**

