

FREQUENTLY ASKED QUESTIONS

FIRST AND FINAL CALL ON RIGHTS ISSUE OF EQUITY SHARES BY MITCON CONSULTANCY & ENGINEERING SERVICES LIMITED

1. What are the details of the First and Final Call Money?

Record Date	Friday, February 13, 2025
Purpose of record date	To determine the holders of Rights Equity Shares (“ Eligible Shareholders ”) to whom the First And Final Call Cum Forfeiture Notice (the “ Notice ”) will be sent.
Face Value per Equity Share	₹ 10 each
First and Final Call Money to be paid	₹57.00/- per Rights Equity Share (comprising ₹7.50/- towards face value and ₹49.50/- towards premium)

2. What is the First and Final Call Money schedule?

Issuance of notice	Monday, February 16, 2025		
First and Final Call payment period	From	Wednesday, July 9, 2025	Both days inclusive
	To	Wednesday, July 23, 2025	
Period available to pay	15 days		

3. Which shareholders are required to pay the First and Final Call Money?

The Eligible Shareholders as on Record Date are only required to pay the First and Final Call Money i.e. the First and Final Call Money is required to be paid by all the Eligible Shareholders who hold the partly paid-up equity shares as on the Record Date i.e. Friday, February 13, 2025.

4. What would be the status of the existing partly paid-up equity shares?

There will be no trading on partly paid-up equity shares of the Company bearing ISIN: IN9828001015 on the Stock Exchanges w.e.f. Friday, February 13, 2025 (i.e., closing hours of trading on June 12, 2025), on account of the First and Final Call.

5. What are the modes of making payment on First and Final Call?

The First and Final Call Money can be paid through following modes:

- (a) **Online ASBA:** By visiting the website of the Self Certified Syndicate Bank (“**SCSB**”) offering the online ASBA facility, to block the First and Final Call Money payable in their ASBA Account.
- (b) **Physical ASBA:** By submitting the physical ASBA Application Form (enclosed as Annexure 2 to the First and Final Call Cum Forfeiture Notice) to the Designated Branch of the SCSBs, to block the First and Final Call Money payable in the ASBA Account. Please visit <https://www.sebi.gov.in/sebiweb/other/OtherAction.do?doRecognisedFpi=yes&intmId=34> to refer to the list of existing SCSBs.
- (c) **3-in-1 account:** Eligible Shareholders may make the payment of First and Final Call through the facility of linked online trading-demat-bank account (3-in-1 type accounts), provided by some of the brokers. Please check with your respective brokers for availability of the 3-in-1 type account facility and the exact process to be followed.
- (d) **Cheque / demand draft: Through cheque or demand draft drawn in favour of:**
 - i. MITCON Consultancy & Engineering Services Limited – Anchor R Escrow Account (for resident shareholders)
 - ii. MITCON Consultancy & Engineering Services Limited – Anchor NR Escrow Account (for non-resident shareholders)

The payment slip (enclosed as Annexure 3 to the First and Final Call Cum Forfeiture Notice) along with the amount payable by cheque or demand draft must be presented at **Axis Bank Limited** at the following locations on or before **Wednesday, July 23, 2025**:

For Resident Shareholders	Ahmedabad: Trishul – Opposite Samaratheshwar Temple, Ahmedabad – 380006, Gujarat; Bengaluru: No.9 M.G. Road Block A, Bengaluru – 560001, Karnataka; Chennai: 82 Dr. Radhakrishnan Salaimylapore, Chennai – 600004, Tamil Nadu; Delhi: Statesman House,148, Barakhamba Road, New Delhi – 110001, Delhi; Hyderabad: 6-3-879/B First Floor, G Pulla Reddy BGreenlands, Begumpet Road, Hyderabad – 500016, Telangana; Jaipur: O-15, Green House, Ashok Marg, C-
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MITCON Consultancy & Engineering Services Limited (IS/ISO 9001:2015)

	<p>Scheme, Jaipur – 302001, Rajasthan; Kolkata: 7, Shakespeare Sarani, Kolkata – 700071, West Bengal; Mumbai: Jeevan Prakash Building, Ground Floor, Sir P M Road, Fort, Mumbai – 400001, Maharashtra; Nagpur: M. G. House, Rabindranath Tagore Road, Besides Board Office, Civil Lines, Nagpur – 440001, Maharashtra; Noida: B2-B3, Sector 16, Noida – 201301, Uttar Pradesh; Pune: Indra Pushti, Opposite Fergusson College Gate No 2, Pune – 411004, Maharashtra; Rajkot: Titan, Near K K V Circle, Kalawad Road, Rajkot – 360005, Gujarat; Surat: Digvijay Towers, Opp. St. Xavier’s School, Ghod Dod Road, Surat – 395001, Gujarat; Vadodara: Vardhaman Complex, Opp. G.E.B Race Course Circle (North), Vadodara – 390007, Gujarat, Panvel: Raje Complex, Plot No 198 Ashivaji Chowk, Panvel – 410206, Maharashtra; Chandigarh: Sco 343-344, Sector 35-B, Chandigarh - 160022, Chandigarh; Indore: Kamal Palace, 1 Yeshwant Colonyyeshwant Niwas Road Indore – 452003, Madhya Pradesh; Lucknow: 31/93, Ground Floor, I & II Floor Lucknow – 226001, Uttar Pradesh; Gurgaon: Sco-29, Sector-14, Near Huda Office, Old Delhi - Gurgaon Rd Gurgaon – 122001, Haryana; Thane: Dhiraj Baug, (Near Hari Niwas Circle) LBS Marg, Thane (West). Thane - 400602, Maharashtra; Vashi: Vardhaman Chambers Co – Op - Soplot No 84, Sector 17, Vashi, Navi Mumbai – 400705, Maharashtra; Kanpur: 16/104 A , Civil Lines, Infront Of ICAI Bhawankanpur – 20800, Uttar Pradesh; Jamnagar: Jaidev Arcade, Grand FLR, Park Cly Mainmain RD, NR Joggers Parkjamnagar – 361008, Gujarat; Faridabad: Shop No.-6, Crown Complex, Neighbourhood No.2, 1-2 Chowk, N.I.T. ,Faridabad - 121001, Haryana; Gandhinagar: Gandhinagar Milk Consumerco-OP Union Lt plot No 436, Sector 16, Gandhinagar - 382016 Gujarat.</p>
For Non-Resident Shareholders	<p>Delhi: Statesman House, 148, Barakhamba Road, New Delhi – 110001, Delhi. Mumbai: Jeevan Prakash Building, Ground Floor, Sir P M Road, Fort, Mumbai – 400001, Maharashtra.</p>

Eligible Shareholders residing at locations where the ASBA facility or Bank’s collection centers are not available, may send their First and Final Call Money along with the completed payment slip by registered post/speed post at the office of the Registrar to the Issue: MUFG Intime India Private Limited (Formerly known as “Link Intime India Private Limited”) (“RTA”), C-101, 1st Floor, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai - 400083, Maharashtra, India.

6. What are the consequences if I do not pay the First and Final Call Money and what will happen to my Rights Equity Shares?

Consequences on non-payment of First and Final Call Money and status of my Rights Equity Shares:

The partly paid-up equity shares of the Company currently held by you, including the amount already paid thereon may be liable to be forfeited on failure to pay the First and Final call, in accordance with the Articles of Association of the Company and the Letter of Offer.

7. What if there is any Excess / duplicate amount paid / short payment made?

Excess/duplicate amount paid, or amount paid by person who is not an Eligible Shareholder as on the First and Final Call Record Date or short payment made by an Eligible Shareholder (in case the same cannot be adjusted towards payment of First and Final Call Money), will be refunded as per following methods:

- (a) ASBA Mode – Unblocking of funds in ASBA Account
- (b) Cheque/ Demand Draft – Credit to the same bank account from where payment has been made

8. Whether any cash payment or part payment is permitted?

- (a) Cash payment shall not be accepted.
- (b) No part payment would be accepted, and part payment would be treated as non-payment which shall render the Rights Equity Shares, including the amount already paid thereon, liable to be forfeited in accordance with the provisions of the Act, the Articles of Association of the Company and the Letter of Offer. However, in relation to any payment made by a holder of the Rights Equity Shares pursuant to the First and Final Call, which is lesser than the aggregate amount payable by such holder with respect to the Rights Equity Shares held by such holder as on the First and Final Call Record Date, our Board or a duly authorized Committee of the Board, may consider conversion of such lower number of Rights Equity Shares to be made fully paid-up, such that it is in proportion to the amount paid by such holder.

(For example - If a shareholder holds 100 Rights Equity Shares on Record Date, the aggregate amount payable by such holder pursuant to the First and Final Call will be ₹570.00/-. If such holder makes a

payment of ₹285.00/-, such holder will receive such number of fully paid-up Equity Shares converted in proportion to the payment made i.e., 50 fully paid-up Equity Shares. Partly paid-up equity shares in respect of which the First and Final Call payable remains unpaid may be forfeited, in accordance with the provisions of the Act, the Articles of Association of the Company and the Letter of Offer.)

9. Where can I access my First and Final Call Cum Forfeiture Notice?

The First and Final Call Cum Forfeiture Notice may be accessed on the website of the Registrar at <https://in.mpms.mufg.com/>; Please enter your DP ID and Client ID details in the space provided to view and download your individual First and Final Call Notice.

The First and Final Call Notice is also available on the website of the Company at www.mitconindia.com/ www.nseindia.com